

FBI Policies

ADMISSIONS & POLICIES



WELCOME

We extend a warm welcome to all students interested in enhancing their spiritual growth and ministry skills at Flame Bible Institute. Our mission is not solely to provide certificates and diplomas but to foster personal growth and equip individuals to advance the work of the Kingdom of our Lord and Savior, Jesus Christ, by making disciples in His name.

We are committed to helping students learn to live, think, and embody the character of Christ. Through this transformation, we aim to empower individuals to witness for Him in all aspects of life, creating a meaningful

FBI Policies

and lasting impact on the world around us.

All students are invited to join this Christian learning environment, where we grow and develop together. Our correspondence courses are designed to be flexible, allowing students to begin at any time and progress at their own pace. However, we require that all correspondence courses be completed within six months from the date of registration.

Courses are graded, and a minimum passing grade of 70% is required for each assignment. We encourage students to engage fully by completing all readings and assignments with excellence, striving to fulfill their God-given calling and grow within their ministry context.

FLAME BIBLE INSTITUTE

The Flame Bible Institute is dedicated to building profound and transformative relationships with people and making disciples of Jesus Christ. This institute helps individuals understand their identity in Christ, their character in Christ, their purpose in Christ, and their impact on the world.

The Flame Bible Institute was established in 2013 in New York City through the collaboration of Dr. Michael Gittens and Pastor Val Gittens. We are grateful to God for what He is going to accomplish through us as we fulfill the great commission given in Matthew 28:19.

The Flame Bible Institute offers correspondence and online courses comprising six modules, listed below.

Correspondence courses may not be suitable for learners who require frequent interaction with instructors and peers. These courses are best suited for self-starters who work well independently. Like in-person courses, online courses allow students to engage with classmates and instructors.

Correspondence Courses

FBI Policies

Available anytime and at your own pace on our Moodle Learning Platform. If course is not completed within six months, you must apply for an extension of another six months to complete the course. After one year, the course will be considered an audit course.

Online Courses

Available in four-week, six-week, or eight-week instructor-led classes via our Zoom platform. Online course assignments have a scheduled completion date.

PAGE 1

Certificate of Completion & Diploma

Certificates of Completion are offered upon satisfactory completion of each course module. Coursework will be graded on our Moodle platform.

A Diploma in Transformational Discipleship will be offered upon satisfactory completion of all six modules.

The F.L.A.M.E. Curriculum

Flame I: Intro to Transformational Discipleship

Flame II: The Person and Work of The Holy Spirit

Flame III: The Spiritual Disciplines

Flame IV: Who Am I - Spiritual Gifts/Personality & Purpose

Flame V: Spiritual Warfare

Flame VI: Transformational Leadership

Foster Transformation

Our course listings and descriptions are listed below. Certificates of completion will be offered after satisfactory

FBI Policies

completion of each module. A Diploma in Transformational Discipleship will be awarded after satisfactory completion of all six modules. Please review our course offerings and select the desired course on our Flame store. To register, click the button below. You may take any course as a correspondence course or as an online course when available.

Course Listings

Module 1 - Intro to Transformational Discipleship

Intro to Transformational Discipleship Pt. 1

If you want to grow spiritually, emotionally, and in your relationship, this class is for you. We examine how we think, how we become, and how we live like Jesus Christ. We will discern how we form our worldview and make decisions. We will examine what it means to be an authentic disciple of Jesus Christ and the cross we are to bear. Let's embark on this journey of transformation together.

Intro to Transformational Discipleship Pt. 2

This course is a continuation of Pt 1 with a focus on how we are to live and be a mark of difference in this world. We are to be the "Salt and Light" of this world. We will examine how we can live this out through our relationship with Jesus Christ. As disciples, we should strive to live our lives with purpose. If you want to grow spiritually, emotionally, and in your relationship, this class is for you. Let's embark on this journey of transformation together.

PAGE 2

Module 2 - The Person and Work of the Holy Spirit

The Holy Spirit Course Pt .1: The Person, The Passion, and The Purpose

FBI Policies

A survey was conducted among Christians to determine their understanding of the existence of the Holy Spirit.

Unfortunately, approximately one-third of believers did not fully understand the Person or the Passion of the

Holy Spirit. This course will unpack the person of the Holy Spirit and His role in the Trinity. We will examine

His passion and how the Holy Spirit is essential in our spiritual life, and how, as disciples, we are to live in this

world.

The Holy Spirit Course Pt. 2- The Person, The Passion, and The Purpose

This course continues our discussion of the Holy Spirit from Part 1. We understand that the Holy Spirit is more

than a force; He is essential to the purpose of the church, the giftings in the body, and the maturity of faith in the

disciple. This course will explore the Holy Spirit's roles in salvation, spiritual warfare, evangelism, and

empowerment.

Module 3- Who Am I

Who am I Pt. 1: Purpose and Gifts

Many people are seeking meaning, purpose, and value in their lives. So many things try to define who we are,

why we are here, and what we are to do. If not careful, people, places, and things can define our identity. We

will also discuss spiritual gifts with a spiritual gift and personality assessment. Join us for this transformational

course to discern and affirm the answers that have eluded so many. Registration does not include the Spiritual

Gift and Personality profiles.

Who Am I Pt. 2: Personality and Passion

There are many misconceptions about spiritual gifts. Some do not even know what they are and what they are

for. God has given all believers gifts to use, and we are accountable for the way we use them. Join us for this

FBI Policies

transformational course that will confirm, reveal, and empower you in the use of the gifts God has given you.

We will continue to study spiritual gifts through a spiritual gift and personality assessment, exploring how our personality informs our use of gifts, and our passions guide us in utilizing them.

Who Am I Pt. 3: Attachments

As early as six months old, we begin to learn how to value ourselves and how others value us. These learning experiences teach us, whether positively or negatively, how to be in relationships with others. How we view ourselves and the expectations others have for us can be an indicator of how we perceive relationships. We were created to be relational, and in this course, we will explore four relationship styles based on Attachment Theory that can help us navigate relationships and seek secure connections, informed by how we perceive ourselves. In this course, we also help you discern how relationships operate in your gifts and ministry, how you handle conflict, how you lead, and how you communicate. Registration does not include the Spiritual Gift and Personality profiles.

PAGE 3

Module 4- The Spiritual Disciplines

The Spiritual Discipline Pt. 1: The Inner Spiritual Disciplines

The spiritual disciplines are the tools to help you achieve the “more” in this Christian journey! Over the next few months, we will be “Living the Spiritual Disciplines”, and we are confident that if you apply these life-long tools of transformation, you will never be the same again! This course will focus on the four inner spiritual disciplines.

The Spiritual Disciplines Pt. 2: The Outer Spiritual Disciplines

FBI Policies

The spiritual disciplines are the tools to help you achieve the “more” in this Christian journey! Over the next few months, we will be “Living the Spiritual Disciplines”, and we are confident that if you apply these life-long tools of transformation, you will never be the same again! This course will focus on the four outer spiritual disciplines.

The Spiritual Disciplines Pt. 3: The Corporate Spiritual Disciplines

The spiritual disciplines are the tools to help you achieve the “more” in this Christian journey! Over the next few months, we will be “Living the Spiritual Disciplines”, and we are confident that if you apply these life-long tools of transformation, you will never be the same again! This course will focus on the four corporate spiritual disciplines.

Module 5 - Spiritual Warfare

Spiritual Warfare Pt. 1

Many followers of Christ are not fully aware or prepared for the invisible battle they face in their spiritual lives. Some even underestimate the powerful forces that attempt to discourage, dislodge, and defeat believers in every aspect of their lives. Be the victor that God has created you to be and overcome the forces that wage war against you!

Spiritual Warfare Pt. 2

In Pt.1, we discussed the concept of spiritual warfare and why believers need to utilize the spiritual weapons provided by our Lord. In this session, we'll focus on the internal struggle between the flesh and the spirit that every believer experiences in their journey to align with God's will and purpose. We'll also explore the underlying causes of this inner conflict, including strongholds and generational curses.

FBI Policies

Spiritual Warfare Pt. 3

In Spiritual Warfare Pt. 2, we explored the profound impact of spiritual attacks on our inner selves, aiming to disrupt us from within and hinder the full realization of God's intentions in a believer's life. We addressed generational curses and the strategies available to counter the internal assaults we face. In Pt. 3, we will explore the unseen forces that the enemy employs to suppress believers and impede the fulfillment of God's plan and

PAGE 4

work on earth. Our discussion will focus on the doctrine of Angels, their ministry, their purpose, and the implications for believers in Christ.

Spiritual Warfare Pt. 4 - Introduction to Deliverance Pt 1

Deliverance has many connotations in the Christian faith. The key concept of the Christian worldview details rescue and redemption from God. Unfortunately, even within the body of Christ, there is still a need for deliverance and a deeper understanding of what it truly means to be delivered. This four-week course, Intro to Deliverance, will challenge, encourage, and begin to equip you in the essential area of deliverance.

Spiritual Warfare Pt. 5 - Introduction to Deliverance Pt 2

Deliverance has many connotations in the Christian faith. The key concept of the Christian worldview details rescue and redemption from God. Unfortunately, even within the body of Christ, there is still a need for deliverance and a deeper understanding of what it truly means to be delivered. This four-week course, Intro to Deliverance, will challenge, encourage, and begin to equip you in the essential area of deliverance. Intro to Deliverance, Part 2, builds upon Part 1 and focuses on the deliverance ministry and its importance to the church's overall ministry. We will discuss methodologies for demons, open doors, warfare strategies, and much

FBI Policies

more.

Module 6 - Transformational Leadership

Transformational Leadership Pt. 1 - Biblical Leadership: Leading Like Jesus

We are called by our Lord to be disciples, to be like our Master and Lord. We are commanded in Matthew 28:19 to make disciples so that they may be like Him. This will take leadership. To make disciples, we must not only be followers but leaders. This course will focus on how Jesus led and the characteristics that we should model. We will learn concepts in biblical leadership, mentoring, and spiritual parenting.

Transformational Leadership Pt. 2 - Leadership Models

This course will build on Part 1: Biblical Leadership. The focus of this course will be on leadership models, including transactional leadership and transformational leadership. These concepts are not only beneficial in the church but also in the marketplace and in any area where we are called to lead.

Transformational Leadership Pt. 3 - Leadership in Motion: Practical Leadership

This course will examine the role of personality types and emotional intelligence in leadership. We will explore areas and develop strategies to become better leaders and make lasting change in the lives we lead.

Audit

Certain students may wish to enroll in the course to enhance their knowledge but may be unable to complete the required assignments. For such cases, we provide the option to audit the course. Please note that auditing the course does not include eligibility for certificates or diplomas. To audit a course, you must send an email to transformationalflame@gmail.com to request to audit a course.

FBI Policies

Moodle

For new users of Moodle, we recommend contacting FBI at transformationalflame@gmail.com for assistance in creating an account and navigating the Moodle platform. Additionally, we encourage you to view our instructional video upon registering with FBI, which provides guidance on using Moodle effectively.

Our Commitment

At FBI, we are committed to supporting you throughout your learning journey. If you encounter challenges with your coursework, please do not hesitate to reach out via email. Our team is dedicated to providing the necessary assistance to help you succeed.

Our instructors and educators are deeply passionate about fostering growth and learning for all participants. We view this process as a collaborative effort and are here to support you through any difficulties, whether they arise from the coursework itself or external life challenges. This commitment extends to all participants, including those in correspondence programs. We are here to ensure your success in this transformational journey.

Zoom

We kindly request all students utilizing Zoom's video platform to ensure they are in a quiet environment whenever possible. In cases of background noise, please mute your microphone. Additionally, we strongly encourage students to activate their cameras and position themselves in a manner that ensures clear visibility. Zoom recordings will be accessible following the conclusion of the class and will be made available to all online and Correspondence course participants.

Grades

FBI Policies

Our online courses are structured to span four to eight weeks per course and consist of six modules. Upon successful completion of all six modules with a minimum passing grade of 70%, participants will be awarded a Diploma in Transformational Discipleship. Additionally, a Certificate of Completion will be issued for each module completed with a passing grade of 70%.

You are allowed to miss one class per course to be eligible for a certificate of completion. While we do not place an inordinate weight to grammar, there is an expectation that assignments are adhere to acceptable standards.

As a Christian-focused learning environment, we emphasize respectful, honest, transparent, and loving interactions among participants. We welcome all individuals seeking to deepen their Christian faith.

Library

FBI has the availability for students to have access to our digital library encompassing hundreds of resources and exegetical tools. The cost for those interested in the library is 10 dollars per cost in addition to your registration. If you desire access, please email us at transformationalflame@gmail.com.

PAGE 6

Accreditation

The Flame Bible Institute is an accredited member of the Accrediting Commission International. ACI, is the world's largest non-government related accrediting association, is not Connected with any State Department of Higher Education or the U.S. Department of Education.

All credits are transferable to the 300+ members of ACI.

The Flame Bible Institute is primarily a religious school. Credits are not guaranteed to be accepted by secular or

FBI Policies

state-run programs.

Accrediting Commission International is primarily a private school association unrelated to government accreditation.

Statement of Faith

We believe the declaration of the Apostle's Creed:

I believe in God the Father Almighty, Maker of heaven and earth; and in Jesus Christ, His only Son, our Lord, who was conceived by the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, dead, and buried. The third day He arose from the dead; He ascended into heaven, and sits on the right hand of God, the Father Almighty: from thence He shall come to judge the quick and the dead. I believe in the Holy Ghost, the Holy Catholic Church (Church Universal), the communion of saints, the forgiveness of sins, the resurrection of the body and the life everlasting.

Revelation

We believe God has chosen to reveal Himself through general and special revelation. General in the sense He revealed Himself through His creation and special revelation which He revealed Himself through His prophets, His word, and His Son (Ps. 19:1; Isa. 40:26, 28; Jer. 18:1; Jn. 1:1,14; 2 Tim. 3:16; Heb. 1:1-2).

Inspiration and Illumination

We believe the scriptures from Genesis to Revelation are the inspired word of God (2 Tim. 3:16). We hold to the definition of inspiration as the supernatural influence of the Holy Spirit upon the writers or scribes of Scripture which entailed or enabled an accurate recording of revelation which resulted as if God wrote it

FBI Policies

Himself.

Authority and Inerrancy

We believe the scriptures are “breathed” out from God and have the authority to demand obedience to them.

The bible has the authority to establish correct doctrine, rebuke and instruct in the ways of righteousness leading to maturity and fruitful works (2 Tim. 3:16-17).

PAGE 7

The Trinity

We believe God has revealed Himself as unified yet diverse. He is the Triune God- Father, Son, and Holy Spirit. Identical in substance yet eternally existing in three persons; undivided in divided or distinct persons (Deut. 6:4-5; Matt. 28:19; Mk. 1:9-10; 2 Cor. 13:14; Rev. 1:4-5). We believe the Triune God was evident in the creation account and it is through the Son of God in which everything came into being (Gen. 1:1-3, 26; Col. 1:16; Ps.104:30). We believe the Father is God (Ex. 20:2-3; Matt. 6: 9-10, 26; 1 Cor. 8:4-6). We believe Jesus is God and is the only way unto salvation (Jn. 1:1-4, 14, 18, 20:28; Col. 1: 15- 20; Acts 4:12; 1 Tim. 1:17). We believe the Holy Spirit is God, our Paraclete, teacher, comforter, sanctifier, sustainer, and the source of truth (Jn. 4:24, 14:16-17, 26, 16:7-15; Acts 5:3-4).

Sin

We believe because of sin; we are a slave to sin and powerless to overcome it. Human agency and the pursuit of human perfection cannot free us from the power of sin. We are incapable of discerning spiritual truth and desire to fulfill our sinful passions (Rom. 1:18-32, 6:6, 17; 1 Cor.2:12-15). We believe it is only through faith in Jesus Christ that we may be free from the power of sin and death (Rom. 3:12; 5:12-21; 1 Cor. 15:55-56). Only

FBI Policies

through belief in Christ can we possess a new nature and become born again (Jn. 3:3; 2 Cor. 5:17).

Grace

We believe due to the depravity of mankind and our inclination to constantly seek what is evil, God has extended His unmerited favor and mercy evidenced by the cross to those who would never seek Him on their own accord (Gen. 6:5; Rom. 3:10-18, 23-24). We are saved by grace alone and through faith in Christ and not a reliance on our works of righteousness (Eph. 2:8-10). It is this same grace that enables us to please God and to walk with Him (Rom. 8:1- 10).

Sanctification

We believe Sanctification is the process of being set apart from sin, becoming holy and toward the goal of leading a sinless life. It is our responsibility to strive to live a holy life (Heb. 12:14; 1Peter 1:15, 2:9).

Glorification

We believe Glorification is the full and final vindication of the believer. It is not instantaneous new birth as is conversion, regeneration, justification, and adoption but is eschatological for the full inheritance of the redemption and resurrection of the body and salvation from the wrath of God is still to come (Rom. 8:18-23).

The Church

We believe the church is the community of all true believers for all time. This definition understands the church to be made of all those who are truly saved both Jew and Gentile, baptized by the Holy Spirit into one body (1 Cor 12:13; Eph 2:14-22). Christ loves His church for Paul declares, “Christ loved the church and gave himself up for her” (Eph. 5:25). The Church is the community of God’s people, the body of Christ, and the Temple of the Holy Spirit (1 Cor 6:19-20, 12:27; 2 Cor 6:16). We believe the church is an agent of the kingdom of God.

FBI Policies

The church is the only divinely appointed representative to preach the Gospel of the Kingdom (Matt 28:19-20; Acts 1:8). The Church preaches a message of the birth, death, resurrection, and glorification of the King (1 Cor 1:23-25; Eph 1:9-10). We believe the church as an agent of the kingdom, proclaims His Gospel, has the King in her midst through the presence of the Holy Spirit, offers the new birth, deliverance from evil forces, and the fruit of the Spirit.

PAGE 8

Sacraments

We believe the sacraments of Baptism (Matt 28:19; Mk. 16:15-16; Lk. 3:16; Jn. 3:5) and the Lord's Supper (Matt. 26:26-28; Jn. 6:53-58; 1 Cor 11:23-26) form the basis of the church's ordinances.

Marriage

We believe God created marriage. It is a covenant made between a man and a woman that makes them one (Gen. 2: 22, 24; Matt. 19: 5-6).

Second Coming

We believe in the Second Coming of Jesus Christ (Matt. 24-25; Acts 1:9-11). He ascended into heaven to prepare a place for us and will return for us with the Holy Spirit as our guarantee that He will return (Jn. 14:3; Eph. 1:13-14). Jesus is sitting at the right-hand side of the Father and awaits the word of the Father to return for only the Father knows the hour of His return (Matt. 24:36; Acts 3:19-21; Eph. 1:9-10). We believe Christ's triumphant return will be visible for all to see as the glory of the Lord is manifested to all creation (Matt. 24:30, 26:64; Acts 1:9-10; Rom. 8:19-23). He will bring everything under the submission of the Father and place everything under His feet even the complete defeat of Satan as Christ ushers in His Kingdom (Rom. 16:20; Phil.

FBI Policies

3:20-21).

Resurrection

We believe Jesus through His resurrection became the first fruit of those who have fallen asleep (Acts 26:23; Rom. 8:22-23; 1 Cor. 15:20, 23). Through Christ, we are to receive a new resurrected body, a body that is free from decay (1 Cor. 15: 44; 2 Cor. 5:1-5). Christians do not have to fear the prospect of physical or spiritual death but will be resurrected in Christ (Lk. 12:4- 5; Rev. 21:8). We believe in the resurrection and the redemption of the body as scripture bears witness (Isa. 26:19; Dan. 12:2; Ps 49:15; Rom. 8:11, 17, 23-24; 1 Cor. 15:1-23).

Spiritual Gifts

We believe that believers have received a diversity of spiritual gifts as willed by the Holy Spirit to equip and build out the body of Christ in love, unity, and maturity. We believe every believer has been given a spiritual gift or gifts and are responsible for the use of them according to God's glory. We also affirm the spiritual gifts or offices that our Lord uses to equip the saints for service and maturity (Rom. 12:3-8; 1 Cor. 12:4 – 31; Eph. 4:11-16; 1 Peter 10-11).

Social Gospel & Justice

We believe the church is an extension of God's care for those in need. We are to the best of our ability minister to the material and spiritual needs of our community. We are to feed, clothe, visit, house, and comfort those in need (Matt. 25:31-46). We are to be the salt and the light of the world and one of the ways we do this is through advocating for justice for those facing economic, racial, or societal oppression of any form not reflective of the character of our Lord (Prov. 31:8-9; Isa. 1:17; Mal. 6:8; James 1:27).

FBI Policies

God's Will for Provision

PAGE 9

We believe it is the Father's will for believers to become whole, healthy and successful in all areas of life. But because of the fall, many may not receive the full benefits of God's will while on Earth. That fact, though, should never prevent all believers from seeking the full benefits of Christ's provision in order to better serve others.

- Spiritual (John 3:3-11; 2 Corinthians 5:17-21; Romans 10:9-10).
- Mental and Emotional (2 Timothy 1:7, 2:11; Philippians 4:7-8; Romans 12:2; Isaiah 26:3).
- Physical (Isaiah 53:4-5; Matthew 8:17; 1 Peter 2:24).
- Financial (Joshua 1:8; Malachi 3:10-11; Luke 6:38; 2 Corinthians 9:6-10; Deuteronomy 28:1-14; Psalm 34:10, 84:11; Philippians 4:19).